

Monday, 14 December 2020

SURENDRANATH EVENING COLLEGE

24/2, Mahatma Gandhi Rd, Baithakkhana, Kolkata, West Bengal 700009

B.com Semester III (HONOURS /GENERAL) Examination (Under CBCS) 2020

Subject: Information Technology & Its Application in Business(SEC3.1CHG) [Practical]

All honours and general candidates

Answer the following all questions and send it to itpracticalsem3snec@gmail.com

Total Marks: 25

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Question 1: (MS-Word)

1. Write the steps to make the Following Table –

Roll	IT		Accounts		Cost		Total Marks
	Part 1	Part 2	Part 1	Part 2	Part 1	Part 2	
1	68	82	76	78	84	69	
2	68	82	46	78	64	99	
Average							

Question 2: (MS-Excel)

Emp_code	Basic	DEPT	DA	HRA	TA	GROSS
1	24000	ACCT				
2	18000	HR				
3	16600	ACCT				
4	9000	ACCT				
5	32000	HR				
6	15000	HR				

Prepare the above salary Table using following rule -

- i) Calculate the DA with 105% of Basic
- ii) Calculate HRA with 15% of Basic
- iii) Calculate TA with 10% of Basic + 10% of HRA
- iv) Gross=Basic + DA + HRA + TA (Using SUM function)